

“Representative Application” Request Form

(used to apply for the “Certificate of Eligibility”
on the Applicant’s behalf)

To : Dean, Faculty / Graduate School of _____

I hereby request that Ryukoku University act as my representative and submit my application for a Certificate of Eligibility to the Immigration Services Agency of Japan. I attach all documents required by the Immigration Office and Ryukoku University for this application, so that I may be issued with the above-mentioned visa and consequently admitted into Ryukoku University.

Name	_____	
	Family Name _____	Given Name (s) _____
Nationality _____	Date of Birth _____ (Age _____)	
_____ (Day) (Month) (Year)		
Method of Finance		
1. Personal Funds _____		
2. Funds sent from home country by sponsor _____		
Sponsor's Name : _____		
Relationship to the Applicant : _____		
Amount (Monthly Sum) : ¥ _____.		
3. Name of Scholarship received / Foundation : _____		
_____ Amount (Monthly Sum) : ¥ _____		
Reason for Request : _____		

Previous Visits to Japan (If applicable, please list your latest visits.)

Most Recent	Date of Arrival	Period of Stay	Purpose	Status of Visa
Past entry into / departure from Japan Yes / No _____ time(s) (Fill in the following when the answer is “Yes”)				
Place of Birth : _____		Port of Entry : _____		Date of Entry : _____
Passport	1) Number _____	2) Date of Issue _____	3) Date of Expiration _____	4) Issuing Authority _____
Accompanying Persons, if any : Yes / No _____ Marital Status Married / Single _____				
Place to Apply for Visa : _____				
Have you ever applied for a Certificate of Eligibility to Japan ? (Please circle.) Yes / No _____				
If “Yes”, have you ever applied for a Certificate of Eligibility and were unsuccessful ? Yes [no. of time(s)] / No _____				

Family in Japan (Father, Mother, Spouse, Son, Daughter, Brother, Sister or Others) or co-residents

Relationship	Name	Date of Birth	Nationality / Region	Intended to reside with applicant or not	Place of employment / school	Residence card number Special Permanent Resident Certificate number
				Yes / No		
				Yes / No		
				Yes / No		
				Yes / No		

Pledge

- I will, on entering Japan and being admitted into your university, honor the laws of Japan and the rules and regulations of this university and devote myself to study. I will not engage in any activity other than that for which I entered Japan.
- I will take full personal responsibility for the payment of any and all expenses while at the university, for the cost of my return air-fare to my home country, and for all costs incurred during my period of study, and I will not demand anything of the university in this regard.
- I will take full personal responsibility that the necessary documents submitted for my application for a Certificate of Eligibility are true and correct in every respect.
- I will not pose any objection against the university should my application for a Certificate of Eligibility be refused by the Immigration Office.

Signature :

_____ Date _____
(Day) (Month) (Year)