

No.18-221

11 July, 2018

Mazumi Mitani, Dean
Faculty of International Studies
Ryukoku University

Faculty Recruitment Announcement

The Faculty of International Studies, Ryukoku University, invites applications for one full-time, tenured position.

1. Major Field of Study: Comparative Literature
2. Main Classes to be Taught: Narrative and Literature, Japanese and World Literature
(Other subjects taught in the Department of Intercultural Communication)
3. Position and Rank: One tenured position available for an Associate Professor or a Lecturer
4. Starting Date of Employment: April 1, 2019
5. Required Qualifications:
 - (1) Doctorate or equivalent research
 - (2) Ability to perform interdisciplinary studies and education
 - (3) Ability to teach classes and seminars to graduate student
 - (4) Ability to teach classes in Japanese and English
 - (5) Ability to perform administrative duties in Japanese
 - (6) Ability to teach "International Culture Practice Program" (See syllabus: <https://capella.ws.ryukoku.ac.jp/RSW/CNoSSO.do>)
6. Required Documents*:
 - (1) Academic C.V. (adding a photo/ entering your gender are optional) (original and 3 copies (Form 1))
 - (2) Record of educational experience, qualifications and achievements, original and three copies (Form 2)
 - (3) List of publications (with the three most important marked with a circle), original and three copies (Form 3)
 - (4) Four originals, offprints or copies, of the three publications marked in (3) above
 - (5) Summaries of the three publications marked in (3) above, up to 800 characters each, 4 copies (Form 4)

- (6) A statement of teaching philosophy you would follow if you are hired, on one sheet of A4 paper in any style, 4 copies
- (7) A statement of highest academic degree and/or academic field, 4 copies (Form 5)
- (8) The names, affiliation and contacts of two people who may be able to provide references for the applicant. (Form 5)
- (9) A stamped, self-addressed envelope for notification of results

* Those candidates desiring the return of publications included in (4) above, please provide an appropriate-sized envelope as (8), and make this request clear. Documents other than publications will not be returned.

* Please fill out all documents, in principle using a word processor, **in Japanese**.

* Document Forms can be downloaded from the Ryukoku University homepage:
<http://www.ryukoku.ac.jp/employment.html>

7. Document Submission Deadline: September 10, 2018

8. Selection Process:
- (1) After considering submitted materials, short-listed candidates will be called for an interview and may also be asked to give a mock lecture.
 - (2) Selected candidates will be asked to submit a health certificate and proof of final degree earned.
 - (3) Applicants will be directly notified of the results of the selection process (approximately late November 2018).

9. Applications should be sent by registered mail to:

Attn: Faculty Recruitment Committee
Ryukoku University, Faculty of International Studies Academic Affairs Office
67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577
Tel: +81-(0)75-645-5645 Fax: +81-(0)75-645-6444

* Please write “Comparative Literature faculty position application materials” in red ink on the outside of the envelope and make certain that all necessary materials have been included.

10. Others:
- (1) Personal information submitted by applicants will be handled in strict compliance with the appropriate confidentiality guidelines of the University and will only be used for the purposes of evaluation and selection.
 - (2) The Faculty of International Studies respects diversity among its faculty. Presently it is comprised of 37% international and 22% female members.

- (3) We are seeking an individual who has the will to engage ambitiously in educational activities and administrative affairs, while holding in esteem the founding spirit of Ryukoku University. For details of our founding spirit, please refer to the university homepage.

http://www.ryukoku.ac.jp/english2/about/e_spirit.html