

Kosuke Shimizu  
Dean, Faculty of International Studies  
Ryukoku University

## Faculty Recruitment Announcement

The Faculty of International Studies, Ryukoku University, invites applications for one full-time, tenured position as described below. The Faculty would appreciate your sharing this announcement with interested parties.

1. Major Field of Study : TESOL, Applied Linguistics, and related fields
2. Main Subjects to be Taught: English Communication, Intensive English Reading, and other subjects taught in the Faculty of International Studies, Seminars, Research Seminars I・II・III
3. Position and Rank : Associate Professor or Lecturer  
(Department of Intercultural Communication, Faculty of International Studies)
4. Starting Date of Employment: 1 April 2026
5. Required Qualifications :
  - (1) Doctoral degree or equivalent level of research attainments
  - (2) High level of English language proficiency
  - (3) Sufficient ability to perform assigned duties in Japanese
  - (4) Understanding of the interdisciplinary characteristics of the Faculty/ Department, and the willingness and ability to actively contribute to the administrative tasks in the university and the faculty, such as entrance examinations and committees.
  - (5) Ability to teach subjects and seminars to graduate students
  - (6) Ability to lead students on overseas field study programs is desirable
  - (7) At least three years of teaching English language subjects at a university is desirable
6. Required Documents\* :
  - (1) Academic Curriculum Vitae (adding a photo and entering your gender are optional) (one copy (Form 1))
  - (2) List of educational experience, qualifications and achievements (one copy (Form 2))
  - (3) List of research attainments (with the three most important marked with a circle) (one copy (Form 3))
  - (4) PDFs of the three publications marked in (3)  
(If it is difficult to provide the PDF data, please send four sets of offprints or copies of these publications to the Academic Affairs Office of the Faculty of International Studies)
  - (5) Summaries of the three publications marked in (3), both in Japanese (approximately 500 characters) and in English (approximately 250 words) (one copy (Form 4))

(6) Highest academic degree and academic field / The names, affiliations and contacts of two persons who can provide references for the applicant (one copy (Form 5))

(7) A statement of teaching philosophy once you are hired, on one sheet of A4 paper in any style/format, (one copy)

\*Please submit all required documents in the format of A4-size PDF.

\* The designated forms can be downloaded from <https://www.ryukoku.ac.jp/employment.html>

#### 7.How and Where to submit:

Please create the “Submission Documents” as a PDF file, put them in one ZIP file without a password, and upload them through “Web Application” in JREC-IN Portal for submission.

#### 【Notes on file preparation】

\*Please create a separate PDF file of “Required Documents (Form4)” for each publication.

\*Please submit the following documents as a ZIP file:

(e.g.) if your name is “Kokusai Manabu,” use “KokusaiManabu” as the file name.

(1)[Academic Curriculum Vitae (Form1)] KokusaiManabu\_1.pdf

(2)[List of educational experience, qualifications and achievements (Form2)] KokusaiManabu\_2.pdf

(3)[List of research attainment (Form3)] KokusaiManabu\_3.pdf

(4)[PDFs of the three publications marked in(3)] KokusaiManabu\_4a-1.pdf, KokusaiManabu\_4b-1.pdf, KokusaiManabu\_4c-1.pdf

(5)[Required Documents (Form4)] KokusaiManabu\_4a-2.pdf, KokusaiManabu\_4b-2.pdf, KokusaiManabu\_4c-2.pdf

(6)[Highest academic degree and academic field (Form5)] KokusaiManabu\_5.pdf

(7)[Teaching philosophy if appointed] KokusaiManabu\_6.pdf

\*If Required Documents (4) are sent by registered mail:

Attn: Faculty Recruitment Committee Academic Affairs Office, Faculty of International Studies, Ryukoku University

龍谷大学 国際学部教務課気付 教員募集委員会 宛「英語教育・応用言語学担当教員応募書類在中」

67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577

\*Please write “Applied Linguistics, faculty position application materials” on the front of the envelope.

8. Document Submission Deadline: Must be received no later than 25 May 2025

9. Selection Process: (1) After considering submitted materials, short-listed candidates will be called for an interview and may also be asked to give a lecture to demonstrate teaching ability.

(2) Short-listed candidates may be asked to submit proof of final degree earned or other additional documents.

(3) Applicants will be notified of the results of the selection process by email (estimated to be August 2025).

10. Others : (1) Personal information submitted by applicants will be handled in strict compliance with the appropriate confidentiality guidelines of the University and will only be used for the purposes of evaluation and selection. <https://www.ryukoku.ac.jp/policy/privacy.html>

(2) The Faculty of International Studies respects diversity among its faculty. As of April 2025, it is comprised of 29% foreign nationals and 29% female members.

(3) We are seeking an individual who has the will to engage positively in educational activities and other duties, while respecting the founding spirit of Ryukoku University. For details, please refer to the university homepage:

[https://www.ryukoku.ac.jp/english2/about/e\\_spirit.html](https://www.ryukoku.ac.jp/english2/about/e_spirit.html).