

Kosuke Shimizu
Dean, Faculty of International Studies
Ryukoku University

Faculty Recruitment Announcement

The Faculty of International Studies, Ryukoku University, invites applications for one full-time, tenured position as described below. The Faculty would appreciate your sharing this announcement with interested parties.

1. Major Field of Study : North American Culture and Society
2. Main Subjects to be Taught : North American Culture and Society, and other subjects taught in the Faculty of International Studies, Seminars, Research Seminars
3. Position and Rank : Associate Professor or Lecturer
(Department of Intercultural Communication, Faculty of International Studies)
4. Starting Date of Employment : 1 April 2026
5. Required Qualifications : (1) Doctoral degree or equivalent level of research attainments
(2) High level of English language proficiency
(3) Sufficient ability to perform assigned duties in Japanese
(4) Understanding of the interdisciplinary characteristics of the Faculty/ Department, and the willingness and ability to actively contribute to the administrative tasks in the university and the faculty, such as entrance examinations and committees.
(5) Ability to teach subjects and seminars to graduate students
(6) Ability to lead students on overseas field study programs is desirable
(7) Ability to participate in committee work matters related to English language curriculum is desirable
6. Required Documents* :
 - (1) Academic Curriculum Vitae (adding a photo and entering your gender are optional) (one copy (Form 1))
 - (2) List of educational experience, qualifications and achievements (one copy (Form 2))
 - (3) List of research attainments (with the three most important marked with a circle) (one copy (Form 3))
 - (4) PDFs of the three publications marked in (3)
 - (5) Summaries of the three publications marked in (3), both in Japanese (approximately 500 characters) and in English (approximately 250 words) (one copy (Form 4))
 - (6) Highest academic degree and academic field / The names, affiliations and contacts of two persons who can provide references for the applicant (one copy (Form 5))
 - (7) A statement of teaching philosophy once you are hired, on one sheet of A4 paper in any style/format, (one copy)

*Please submit all required documents in the format of A4-size PDF.

* The designated forms can be downloaded from <https://www.ryukoku.ac.jp/employment.html>

7. How and where to submit:

Please create the “Submission Documents” as a PDF file, put them in one ZIP file without a password, and upload them through “Web Application” in JREC-IN Portal for submission.

【Notes on file preparation】

*Please create a separate PDF file of “Required Documents (Form4)” for each publication.

*Please submit the following documents as a ZIP file:

(e.g.) if your name is “Kokusai Manabu,” use “KokusaiManabu” as the file name.

- (1)[Academic Curriculum Vitae (Form1)] KokusaiManabu_1.pdf
- (2)[List of educational experience, qualifications and achievements (Form2)] KokusaiManabu_2.pdf
- (3)[List of research attainment (Form3)] KokusaiManabu_3.pdf
- (4)[PDFs of the three publications marked in (3)] KokusaiManabu_4a-1.pdf, KokusaiManabu_4b-1.pdf, KokusaiManabu_4c-1.pdf
- (5)[Required Documents (Form4)] KokusaiManabu_4a-2.pdf, KokusaiManabu_4b-2.pdf, KokusaiManabu_4c-2.pdf
- (6)[Highest academic degree and academic field (Form5)] KokusaiManabu_5.pdf
- (7)[Teaching philosophy if appointed] KokusaiManabu_6.pdf

*If Required Documents (4) are sent by registered mail:

Attn: Faculty Recruitment Committee, Academic Affairs Office, Faculty of International Studies, Ryukoku University
67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577

Please write “Application Documents for Faculty Position: North American Culture and Society Enclosed” in red on the front of the envelope.

If it is difficult to provide the PDF data, please send four sets of offprints or copies of these publications to the Academic Affairs Office of the Faculty of International Studies. If you wish to have the items returned, please enclose a properly sized envelope or letter pack with your request clearly written inside.

8. Document Submission Deadline: Must be received no later than 31 August 2025

9. Selection Process: (1) After considering submitted materials, short-listed candidates will be called for an interview and may also be asked to give a lecture to demonstrate teaching ability.
- (2) Short-listed candidates may be asked to submit proof of final degree earned or other additional documents.
- (3) Applicants will be notified of the results of the selection process by email (estimated to be November 2025).

10. Others : (1) Ryukoku University respects diversity among its faculty. In order to ensure diversity in education, research, and social contribution. When there are multiple candidates who demonstrate excellent abilities for a position, hiring decision will be made with full consideration for diversity.
- As of April 2025, 29% of academic staff in the Faculty of International Studies hold foreign nationality or are of foreign origin, and 29% are women

- (2) Personal information submitted by applicants will be handled in strict compliance with the appropriate confidentiality guidelines of the University and will only be used for the purposes of evaluation and selection. <https://www.ryukoku.ac.jp/policy/privacy.html>
- (3) We are seeking an individual who has the will to engage positively in educational activities and other duties, while respecting the founding spirit of Ryukoku University. For details, please refer to the university homepage:
https://www.ryukoku.ac.jp/english2/about/e_spirit.html.
- (4) For details on salary, research expenses, and other benefits, please refer to :
<https://www.ryukoku.ac.jp/employment/data/20250627/treatment.pdf>
- (5) Contact: Ryukoku University Faculty of International Studies " North America Culture and Society
" Recruitment Committee E-mail: world-ri2@ad.ryukoku.ac.jp