

Kosuke Shimizu
Dean, Faculty of International Studies
Ryukoku University

Faculty Recruitment Announcement

The Faculty of International Studies, Ryukoku University, is seeking to appoint one full-time, tenured faculty member as detailed below. We kindly request that this announcement be shared with individuals who may be interested or suitable candidates.

1. Major Field of Study : International Relations
2. Main Classes to be Taught: Introduction to International Relations, Security Studies, Seminars
3. Position and Rank : Professor / Associate Professor / Lecturer
(Department of Global Studies, Faculty of International Studies)
4. Starting Date of Employment:
Preferably, the appointment would begin on 1 April 2026. If that is not possible, the start of the following academic semester would be acceptable.
5. Required Qualifications : (1) Doctoral degree or equivalent level of research attainments.
(2) Professional proficiency of English
(3) Japanese language proficiency is not required at present; however, the applicant should be able to perform various administrative and teaching duties in Japanese in the future.
(4) Ability to teach and supervise graduate students.
6. Required Documents : (1) Academic Curriculum Vitae (adding a photo/entering your gender are optional) (one copy (Form 1))
(2) List of educational experience, qualifications and achievements (one copy (Form 2))
(3) List of research attainments (with the three most important marked with a circle) (one copy (Form 3))
(4) PDFs of the three publications marked in (3)
(5) Summaries of the three publications marked in (3), in English (approximately 250 words) (one copy for each publication (Form 4))
(6) Highest academic degree and academic field / The names, affiliations and contacts of two persons who can provide references for the applicant (one copy (Form 5).)
(7) A statement of teaching philosophy once you are hired, on one sheet of A4 paper in any style/format (one copy)
* Please submit all required documents in the form of A4-size PDF.
* As a general rule, applicants are requested to use the designated forms and complete all documents using word processing software.
* The designated forms can be downloaded from: <https://www.ryukoku.ac.jp/employment/>
7. How and Where to Submit:
Please create a complete set of application documents in PDF format, zip them into a single password-free ZIP file, and upload them via the "Web Application" page on the JREC-IN Portal. If it is not possible to submit the documents as PDF data, please send four hard copies by post to the Office of Academic Affairs, Faculty of International Studies.

【Notes on file preparation】

*Please separate the PDF files for each publication for ‘Required Documents’ (4) and (5).

*Please set the file name in half-width characters as follows:

Example) If the name is “Kokusai Manabu”, use “KokusaiManabu” as the file name.

- (1)[Academic Curriculum Vitae (Form1)] KokusaiManabu_1.pdf
 - (2)[List of educational experience, qualifications and achievements (Form2)] KokusaiManabu_2.pdf
 - (3)[List of research attainment (Form3)] KokusaiManabu_3.pdf
 - (4)[PDFs of the three publications marked in (3)] KokusaiManabu_4a_1.pdf, KokusaiManabu_4b_1.pdf, KokusaiManabu_4c_1.pdf
 - (5)[Required Documents (Form4)] KokusaiManabu_4a_2.pdf, KokusaiManabu_4b_2.pdf, KokusaiManabu_4c_2.pdf
 - (6)[Highest academic degree and academic field (Form5)] KokusaiManabu_5.pdf
 - (7)[Teaching philosophy if appointed] KokusaiManabu_6.pdf
- ZIP file: KokusaiManabu.ZIP

* If Required Documents (4) are sent by registered mail:

Attn: Faculty Recruitment Committee, Academic Affairs Office, Faculty of International Studies, Ryukoku University
67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577

Please write “Application Documents for Faculty Position: International Relations Enclosed” in red on the front of the envelope.

If it is difficult to provide the PDF data, please send four sets of offprints or copies of these publications to the Academic Affairs Office of the Faculty of International Studies. If you wish to have the items returned, please enclose a properly sized envelope or letter pack with your request clearly written inside.

8. Document Submission Deadline: Must be received no later than Sunday, 31 August 2025

9. Selection Process: (1) After screening the documents, short-listed candidates will be called for an interview and may also be asked to give a mock lecture to demonstrate teaching ability.
- (2) During the selection process, candidates may be asked to submit additional documentation including documents verifying the highest level of education completed.
- (3) The result of the selection process will be notified to applicants as soon as it is decided (scheduled for November, 2025).

10. Others: (1) Personal information submitted by applicants will be handled in strict compliance with the appropriate confidentiality guidelines of the University and will only be used for the purposes of evaluation and selection. Website in Japanese:

<https://www.ryukoku.ac.jp/policy/privacy.html>

- (2) Ryukoku University respects diversity among its faculty. In order to ensure diversity in education, research, and social contribution. When there are multiple candidates who demonstrate excellent abilities for a position, hiring decision will be made with full consideration for diversity.

As of April 2025, 29% of academic staff in the Faculty of International Studies hold foreign nationality or are of foreign origin, and 29% are women.

- (3) This recruitment seeks individuals who respect the founding spirit of Ryukoku University as well as who are willing to engage professionally in educational activities and other duties. For details, please refer to the university homepage:

https://www.ryukoku.ac.jp/english2/about/e_spirit.html.

- (4) For details regarding salary and benefits, please refer to the Japanese-language PDF available at the following link:

<https://www.ryukoku.ac.jp/employment/data/20250627/treatment.pdf>

- (5) Inquiries related to this application should be directed to the following email address:
world-ri3@ad.ryukoku.ac.jp